

École H.S. Grenda Middle School

Parent Advisory Council (PAC)

Annual General Meeting Minutes

Date: September 23, 2025

Time: 6:30 PM

Location: H.S. Grenda Middle School

Attendees

Bretta Lawton, Michaela Menezes, Mackenzie Murtland, Laura McKinley, Beverly Bertolletti, Erica Kronstal, Emily Buss, Danielle Lamb, Jen Millar, Jamie House, Tara Shoemaker, Nicole LaCroix, Craig Calton,

Also in Attendance: Principal and Vice Principal

1. Call to Order

Meeting was called to order by Rebecca Leboe, President, at 6:30 PM.

2. Land Acknowledgement

Acknowledgement of the traditional territory was read.

3. Attendance

Members in attendance as listed above.

4. Approval of Agenda

Motion: To approve the September 23, 2025 AGM agenda.

Moved by: Jamie House

Seconded by: Nicole LaCroix

Motion carried.

5. Executive Reports

- **President's Report:** Presented by Rebecca Leboe. Rebecca shared an overview of the past year's PAC activities, achievements, and challenges, emphasizing collaboration, school spirit, and growth.
- **Treasurer's Report:** Presented by Beverly Bertolletti. Opening Balance: \$24,222.59 (General Account); Gaming Account: \$5,549.47. A summary of financial activity and year-end balances was reviewed.
- **COPAC Report:** No report presented at this meeting.

6. Principal's Report

The Principal provided updates on staff, student progress, and upcoming school programs.

7. Additional Business

- **Passions Funding:** Motion to allocate \$1,500 from the General Account to support Passions programs such as sports leadership and maker space.

Moved by: Tara Shoemaker

Seconded by: Bretta Lawton

Motion carried – all in favor.

- **Rugby Uniforms:** Quotes are being gathered. Rob and Tonya will collect more information.

- Buck-A-Day Hot Lunch Program: Craig Calton is seeking volunteers to research the program. Central Kitchen in Lake Country may help reduce costs and distribute food.
- Spirit Wear: Tara Shoemaker and Bretta Lawton to complete inventory, with Rebecca Leboe and Jamie House assisting. Sales to reopen soon.
- Wolf Wednesday: Continued support for community spirit initiatives.
- Social Committee: Beverly Bertolotti and Rebecca Leboe to co-lead social activities.
- Thank-you note received from Jenn and the Waterfall Leaders for PAC's ongoing support.

8. Executive Elections (2025–2026)

- President, Tara Shoemaker
- Vice President, Emily Buss
- Treasurer, Beverly Bertolotti
- Secretary, Jamie House (interim)
- COPAC Representative
- Members at Large, Bretta Lawton, Craig Calton

Motion: To remove Rebecca Leboe from PAC bank account signing authority and update signing authority to reflect the newly elected 2025–2026 executive.

Moved by: Bretta Lawton

Seconded by: Craig Calton

Motion carried – all in favor.

9. Other Business

- Discussion on maintaining hybrid/Zoom meeting options for accessibility.
- Updates on composting and recycling programs.
- Brainstorming for future fundraising and community engagement initiatives.

10. Adjournment

Meeting adjourned at approximately 7:45 PM.

Next Meeting: October 21, 2025, at 6:30 PM.

President: Rebecca Leboe (Outgoing)

Secretary: Jamie House