École H. S. Grenda Middle School

MyEducation BC Parent Portal

Logging In - Quick Parent Guide

Important note: If you have a child at George Elliot Secondary School, and you already have access to MyEducation BC, you do not need to follow these instructions. Simply logon with your current Login ID and password. All your children will eventually appear under the same Login ID.

Step 1: Check your email inbox for your temporary Login ID and password.

Be sure that you are checking the email of the address that you provided to the school. The email will come from sysadmin@myeducation.gov.bc.ca. If you don't see it, check your junk or spam folders. You will need both your temporary Login ID and password to login. A username is the same as a Login ID. Your Login ID will be: **fam23firstname.lastname.** Your password is system-generated and is temporary, and you will be prompted to change it right away.

Step 2: Accessing MyEducation BC (MyEd)

The first time that you access and login to the MyEd website, it is best to use a desktop or laptop computer. After the first login, you can access the site using a computer or any mobile device.

- Go to the HMS Website at https://hms.sd23.bc.ca/
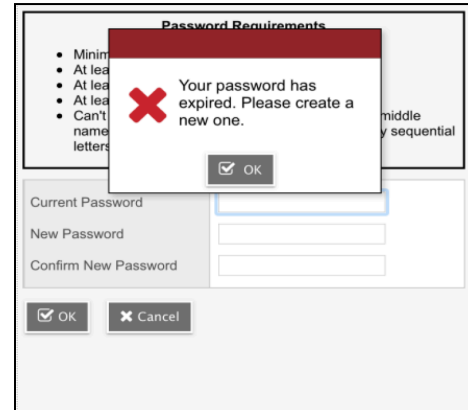- Click on the blue MyEducation BC button near the bottom on the home page.

Step 3: Login with your temporary Login ID and password.

- Enter your Login ID and Password and then click Log On.
- Do not copy and paste the password – it will not work properly.
- Note: The Login ID and password are CASE sensitive.
- Remember: A username is the same as a Login ID.

If you have any difficulties, please send an email to hms@sd23.bc.ca. Our Welcome Centre staff are here to support.

Step 4: Create your own password

● The first time you login, MyEd BC will require you to change your temporary password.
● Enter your temporary password (the one that was emailed) into the current password field, enter a new password following the PASSWORD REQUIREMENTS in New Password and Confirm New Password. Try to choose a password that you will remember or please keep it in a safe place. Note: An error message will appear if you have not used the password requirements listed to create a new password.
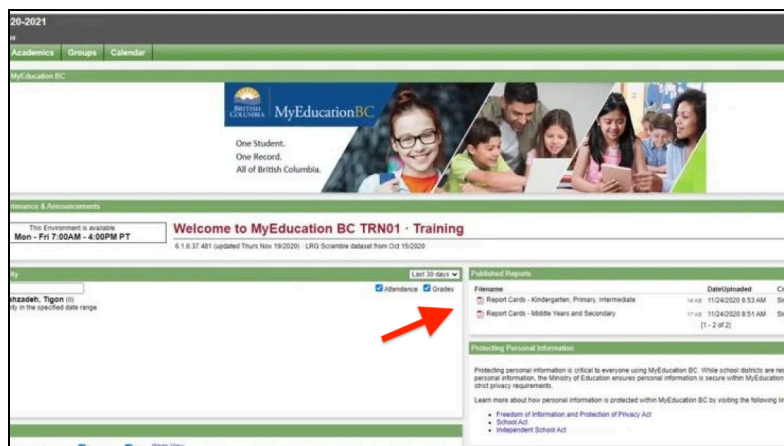
Step 5: Setup your security preferences

After creating your password you will be prompted to confirm your email address and enter your Security Preferences by choosing a security question and answer. You only need to do this step the first time you log into MyEducation BC.

Step 6: Find your child's Written Learning Updates (Report Cards).

When your child's Learning Update has been posted, you will find it under the Published Reports Heading (half way down on the right-hand side). It will not be there until we have posted them. You will be able to view it, download it, and print/share if you want. Published Report Cards will remain on the system for a certain period of time. Published reports are only available for the Current School Year; it is recommended you download the report to your phone/computer

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