



École H.S. Grenda Middle School

Parent Advisory Council

Agenda

Parent Advisory Council Meeting Minutes • Action Items • Fundraising Log

HMS Library: May 20, 2026, 6:32 PM

Attendance:

Present: Robbie Franklin (Principal), Tara Shoemaker (President), Emily Buss (Vice President), Jamie House (Secretary), Bev Bertolotti (Treasurer), Bretta Lawton (Member at Large), Tristan Gosse (Co-PAC Representative).

Guests / Parents: Danielle Lamb (parent), Nicole Goodwin (teacher).

Absent: Lynn Campbell (Hot Lunch Coordinator), Craig Catton (Member at Large), Tonia MacGregor (Vice Principal), Heidi Starr (Member at Large).

1. Welcome & Land Acknowledgment

- Meeting commenced at 6:32 PM.
- Agenda approved. Previous minutes approved.

- Motion moved by Jamie House, seconded by Tristan Gosse. All in favor.

2. Executive Reports

PAC President's Update

- Donated eight school hoodies, one t-shirt and nine dry-fit shirts.
- AGM confirmed and organized.

Treasurer's Report

- Paid for fish tank supplies.
- Paid for gaming license.
- Regular account \$30, 291.58 – approx. after payments \$22,633.28.
- Gaming account \$4,161.85 – approx. After payments of \$330.61.

COPAC Report

- COPAC Meeting commenced May 4, 2026.
- Julia Fraser, School Trustee, provided an update on the opening of a new school. She encouraged parents to run for School Trustee in the next election to have their voices heard and share ideas.
- Budget for 2026/2027 school year: Bus transportation may be reduced within school districts based on distance. Bell schedule may be staggered between schools, and/or the number of bus routes may be changed.
- Six to nine principals are retiring, and 24 principals will be moving schools in the 2026/2027 school year.
- PAC and school administration should work together to create a tight budget for next year, as budgets will be limited.
- Safety topics included permanent daylight-saving time, equitable technology funding between schools, and COPAC's request to review proficiency scale reporting.

- Nicola Baker, COPAC President, provided a letter outlining the school year's completed tasks.

Hot Lunch Report

- Going well, volunteers are needed.
- Vendors have all been great.
- Awaiting Chester Chicken's final invoices for the school year.

Hot Dog Day Report

- Heidi Starr (absent).
- Hotdog day was cancelled on Friday, May 15th, due to a volunteer shortage.
- Solutions for volunteer recruitment are being explored.

3. Principal's Report

(See attached report.)

4. New / Additional Business

- Look into the criminal record check access code and link for the school website to simplify the process for parent volunteers.
- June 4th DRE Carnival – seeking HMS student volunteers. Announcement will be included in the HMS school newsletter.
- Bretta Lawton, regarding the Grade 8 Celebration, expressed “shock” that the event is now a day camp only. Bretta wanted to know the reasons for the change and the cost involved now that the camp duration has been shortened.
- Robbie stated there were not enough volunteers available.
- Robbie confirmed the \$15 cost per student remains accurate based on the total cost of the day camp.

- Bretta also noted that she did not receive an email from HMS seeking parent volunteers, so she and others were unaware of the volunteer urgency.
- Robbie responded that the number of volunteers with completed criminal record checks on file was insufficient.
- Tara will reach out to all hot lunch vendors to request gift cards for student prizes for the Grade 8 Celebration.

Fundraisers

5. Fundraising Requests

- None.

6. Other Business

- Bretta noted GESS is voting for PAC positions on June 15th, 6:30 PM at the school.
- Bretta suggests sending a notice to HMS parents about what the PAC accomplished during the school year, giving insight into the PAC's role and importance.
- Tristen noted that DRE did an annual video to share PAC's contributions with parents. Consideration will be given to do the same for HMS PAC next year.

7. Action Items

- Robbie, look into the criminal record link and access code for the school website.
- Tara, vendor gift cards for Grade 8 Celebration.

Meeting adjourned at 7:50 PM

AGM meeting: Tuesday, June 2nd, 2026, 6:30 PM



May 20, 2026

Principal Report PAC

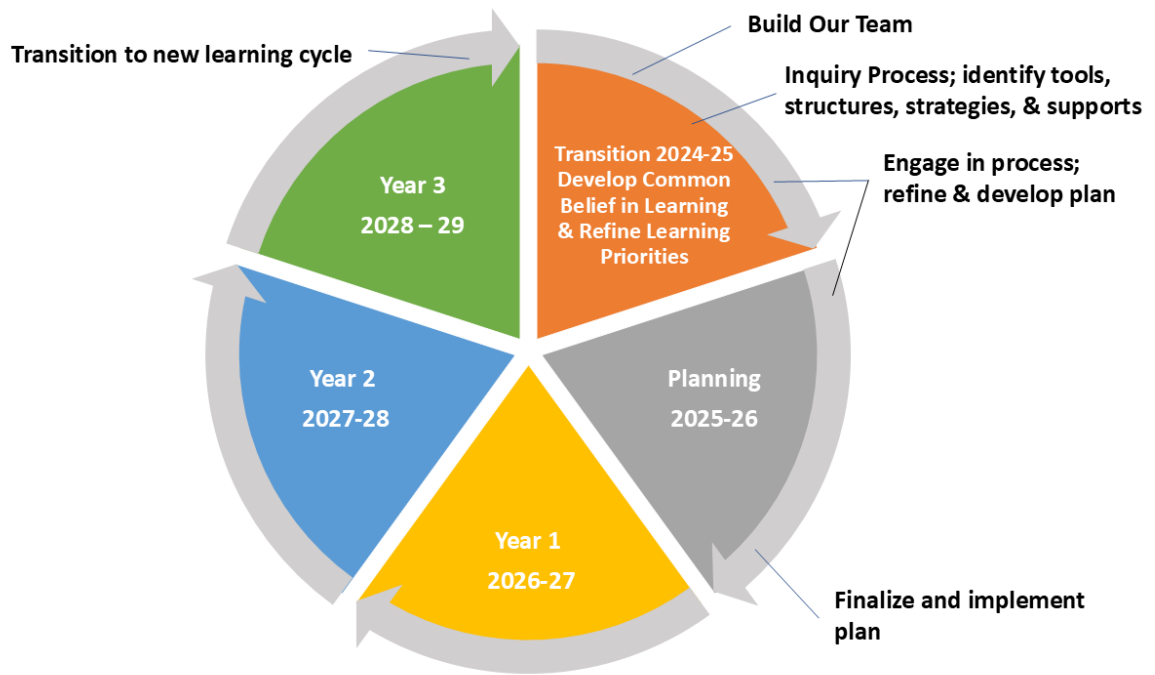
- Big thank you Tonia and FI teachers – Faisons un Boeuf was a success! Kids had a blast line dancing and singing in French and showcasing their own student created music videos!
- Sumo Bot contest tomorrow UBCO – 60 teams compete. THANK YOU for the support! Trophies on the way!! Kids have worked incredibly hard over lunch hours. I will have videos for the Pack Pulse!
- Thank you for the Battle of the books as well! Big success. We have lots of readers in HMS!
- Staffing Season is under way. We have a new 20 hour administrative assistant – welcome Shannon Bailey! We will be having movement with teachers. We are in round 2 currently.
- Mental Health Week – we raised over \$600 for CYMH. Kids enjoyed 11 pies to the principal face!
- Track and Field training is happening with GESS helping provide space for our training and our events as part of our school PE, where selections will occur for Apple Bowl. Grade 6 event completed and grade 7 event is next week. We wrapped up our grade 8 event this last week.
- Grade 8 farewell – pancake breakfast and BBQ lunch with games. Everything booked. In the past there had been some PAC support with community vendors for donations. Is this a potential again?
- School Learning Priorities are being updated for this year. We are in year 2 of a 5 year cycle.



At École H S Grenda Middle School, we believe...

Learning is a lifelong personal journey. It involves collaboration, risk-taking, reflection, and connection. Our goal is to foster curiosity, creativity, and personal growth in a safe, inclusive community both in school and on the land.





Tonia MacGregor and Robbie Franklin

Vice Principal and Principal - HMS