



École H. S. Grenda Middle School

Parent Advisory Council

Minutes

Parent Advisory Council Meeting

Attendees: Caitlin Harper, Bretta Lawton, Heidi Starr, Jamie House, Tara Shoemaker, Virginia Holland, Rebecca Leboe, Roslyn Hazen, Tonia McGregor, Rob Aviani.

HMS Library – December 17, 2024 - 6:30-8p.m.

1. Welcome and Land Acknowledgement @ 1833

2. Approval of Agenda and Previous Meeting Minutes

Roslyn approves agenda for meeting, Bretta 2nd

Roslyn approves meeting minutes, Bretta 2nd

3. Executive Reports

- President's Report
 - Ready to dive into the new year
- Treasurer's Report
 - 50/50 numbers deposited.
 - Hot dog day deposited.
 - Funding request Science Equipment– Nicole Goodwin on behalf of all Community Teachers, directly supports student learning
 - Snap circuit set x5 (\$400)
 - Energy ball x1 (\$18)
 - Beakers 250mL x20 (\$150 total)
 - Beakers 500mL x20 (\$175 total)
 - Graduated Cylinders 100mL plastic x20 (\$60 total)
 - Graduated Cylinders glass teacher set (\$30 total)
 - Waterproof safety aprons x25 (\$375 total)
 - Metal Scoopulas x20 (\$85 total)
 - Funnels for powders x5 (\$40 total)
 - Magnets – kit x5 (\$150 total)

- Hot plates x10 (\$800 total)

Rebecca will put out on social media for a corporate sponsor wants to fund – will revisit in new year if no takers.

- COPAC Report
 - o Rebeca McCulla – WEEST, stem organization presentation on all the things they offer for teachers.
 - o Terry Bodry retiring in December 31, 2024
 - o Kevin Kardel retiring in June
 - o Parents for Inclusive Education meeting Jan 21, 2025
- Hot Lunch Report
 - o Going great – Last hot lunch for this term this week
 - o Feb 13 – Half day, no hot lunch
 - o Normans – new hot lunch vendor (perogies, pancakes etc)
 - o 3 bubble tea dates in new term
- Hot Dog Day Report
 - o Slow start, put more signage put up around school
 - o Add breakfast sausages with syrup dipper
 - o Every 2nd Friday – January 10th first one for 2025

4. Principal's Report

- Thank you to the PAC for hosting the hot dog fundraiser and hot lunch
- Thank you to Josh Dorf and Terry Westhaver for coaching our grade 8 basketball teams. Mr. Dorf is coaching the grade 8 girls team and Mr. Westhaver is coaching the boys team. Grade 7 basketball starts in mid-February.
- Thank you to our student leadership teacher, Emma Leger, for working with her students to organize student spirit week (eg. Festive socks, ugly sweater day, community colour day, winter hat day and PJ day).
- Thank you to Mme Leger for planning and organizing a grade 6/7 mixer event. Students got to mix and mingle with students from other communities for fun activities which were run by Grade 8 Leadership students.
- Literacy and Numeracy Assessments – HMS students will participate in a couple assessments with the purpose of guiding our instructions. The assessments include the school wide write (all grades – literacy) and the foundation skills assessment (all grade 7 – literacy and numeracy). Teachers in all our communities collaborate together to use the assessments to help us meet learners in their point of development through responsive instruction in foundational skills of numeracy and literacy.
- HMS learning conversations – presentation shared with PAC – email sent to admin asking for copy to include in minutes (pending).

5. Old Business

- Hot Dog Day Float Reconciliation – Procedure discussion
 - i. No procedure in place for checking out cash box
 - ii. Cash box arrives at school day of event, \$100 float with a variety of bills/coins, money would be counted at the end of event, notes with what was sold, what the deposit should be, cashbox/deposit be returned to treasurer.
 - iii. Standardized float
 - iv. Binder to go with float – What is expected/procedures, info on specific count, sticky notes – used for to communicate low coins/bills, reporting sales copy. Deposits to remain with Treasurer responsibility. Only one cash box right now. Roslyn will get float after each event and process before passing off.
- Spirit Wear
 - i. Orders handed out
 - ii. More black t-shirts ordered due to popularity.
 - iii. New inventory will be up on munch a lunch in new year
 - iv. New pictures of spirit wear
- Co-President position – Discussion
 - i. Heidi doesn't want the co-president role
- Update on 50/50 (Jamie)
 - i. Use of funds for Hampers (Message from Joy at the Food Bank)
 - 1. Focus on items rather than food – household necessities
 - 2. 4 X \$100 GC to Dollarama, 5 X \$100 GC to Save On
 - 3. Jamie puts forward to motions to spend \$900 to spend on Dollarama and Save On gift cards, Tara 2nd, all in favor, approved.
 - ii. \$897.04 revenue

6. New Business

- Changing night for PAC meeting
 - i. Heidi not able to do Tuesday nights in new year
 - ii. Rebecca to come up with schedule

Meeting adjourned @ 8pm