



## École H.S. Grenda Middle School

### Parent Advisory Council

#### Agenda

Parent Advisory Council Meeting Minutes • Action Items • Fundraising Log

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HMS Cove Room – October 21, 2025 | 6:30 PM – 8:30 PM

#### **Attendance:**

Present: Tara Shoemaker (President), Emily Buss (Vice President), Jamie House (Secretary), Bev Bertolotti (Treasurer), Tristan Gosse (Co-PAC Representative), Bretta Lawton (Member at Large), Heidi Starr (Member at Large), Craig Catton (Member at Large), Rob Aviani (Principal), Tonia MacGregor (Vice Principal), Nicole Goodwin (Creek Teacher).

Guests / Parents: Erica Kronstal, Jen Millar, Melanie Lincoln, Taylor Conlin.

Absent: Lynn Campbell (Hot Lunch Coordinator).

#### **1. Welcome**

- Meeting commenced at 6:34 PM.
- The agenda was reviewed and approved (moved by Heidi Starr, seconded by Craig Catton).
- The previous meeting minutes were reviewed and approved (moved by Emily Buss, seconded by Bretta Lawton).

#### **2. Executive Reports**

##### **PAC President's Update:**

- Tara discussed the first executive meeting held at her home on October 7, 2025, which focused on ensuring full transparency for PAC members.
- Bylaw updates are in progress and will be shared with executive members once finalized.
- New PAC members: Tristan Gosse COPAC Rep., and Heidi Starr, Member at Large.

### **Treasurer's Report**

- Gaming funds approved; allocation decisions pending.
- Bank balance reviewed (not distributed).

### **COPAC Report**

- The latest COPAC meeting began with a presentation from the Boys & Girls Club (BGC) Okanagan, highlighting their outreach mental health program for youth ages 12–18.
- Enrollment in the district has decreased due to families moving out of the province, though HMS remains stable.
- Since 2024, BGC Okanagan has reduced its budget by \$9 million.
- COPAC is seeking an Executive Secretary.
- Upcoming COPAC events:
  1. Treasurer 101 via Zoom.
  2. October 28 – Neurodiversity Resource (Kelty Mental Health / BC Children's Hospital): Supporting youth with ADHD and mental health conditions.
- Fire department safety protocols were discussed; HMS is in compliance with inspections.

### **Hot Lunch Report**

- Lynn Campbell is developing spreadsheets to track revenue and expenses.
- Munch-a-Lunch charged \$746.62 in processing fees.
- Many schools offset this by adding a 4–5% price increase to each item to cover fees.
- Alternatives discussed: a small price increase (\$0.25 per order) or adding a Munch-a-Lunch fee.
- Tara will explore the convenience fee option and report back.
- Vendor Update: Made in India orders will continue despite an ongoing student mess issue; custodial staff are aware and have okayed.

### **Hot Dog Day Report**

- Heidi states that the first event ran smoothly with fewer orders (as expected). Proceeds will now support another HMS department instead of science supplies.
- The HMS concession hood fan requires cleaning and repair for grease and smoke buildup.

### **3. Principal's Report**

(See attached report.)

### **4. Old Business**

- Tara will update PAC bylaws to reflect new executive voting dates for smoother transitions.

### **5. New / Additional Business**

- PAC meetings will be held on the third Tuesday of each month at 6:30 PM.

- Meeting Dates: Oct 21, Nov 18, Dec 16, Jan 20, Feb 17, Mar 10\*, Apr 21, May 19, Jun 2\*

(\*March 10 – early for Spring Break; June 2 – AGM).

#### **Cobb's Bursary**

- Bursary Name: Maddy Croswell All-Around Achiever Bursary

- Awarded to an HMS student (not limited to GESS graduates).

- The student must have attended HMS for at least two years.

- The bursary will start next year, and the selection criteria will be finalized by PAC.

#### **50/50 Christmas Raffle**

- Gift cards will be raised for an HMS family in need.

- Rafflebox has added an additional \$250 fee.

- Requesting exemption for this year due to unbudgeted costs (suggested by Jen Millar, Peter Greer Elementary).

- Raffle Dates: Start Nov 12 | Close Dec 5 | Draw Dec 8.

#### **Pizza Day**

- Three extra pizzas will be provided each week for "Brown Bag" students (\$14 + GST each).

- Invoices will be submitted at the end of each term.

#### **Google Drive & Gmail Setup**

- Emily Buss created a PAC Google Drive and PAC Gmail account to organize documents and streamline communication.

### **Social Media**

- Bev and Emily will manage PAC Parent Page social media posts.

### **Bank Signing Authority**

- Signing authority changes deferred until June 2026 to avoid a \$100 fee.

### **Spirit Wear**

- \$821 in unsold inventory (missing “École” on logo).
- PAC agreed to sell at cost to recover funds.

## **6. Fundraising Requests**

- Lake Community (Teacher: Rob Millar)

Request: \$707.68 for skating at Winfield Arena.

Moved by Emily Buss, seconded by Tristan Gosse. Approved.

- Lake Community (Teacher: Jeryd Baines)

Request: \$2,400 (\$20 per student) for Gardom Lake annual camp.

Moved by Craig Catton, seconded by Bretta Lawton. Approved.

- Teacher Librarian (Deena McDell)

Request: \$195–\$300 for 30–80 students to attend UBCO Gearing Up program.

Moved by Craig Catton, seconded by Bretta Lawton. Approved.

- Athletic Director (Josh Dorf)

Request: \$1,409.63 for new volleyball uniforms (Grades 7–8 girls).

Funds will be raised via Hot Dog Days.

Moved by Heidi Starr, seconded by Tristan Gosse. Approved.

- Indigenous Advocate (Tamara Rose)

Request: \$500 for materials (ribbons, fabric) for Indigenous cultural projects.

Moved by Heidi Starr, seconded by Emily Buss. Approved.

## 7. Other Business

- Parent Concern – Waterfall Community Class.

A concern was raised that little French was being spoken in class.

Principal Rob Aviani and Vice Principal Tonia MacGregor confirmed that the Waterfall team is adjusting its approach to improve the bilingual learning environment. The focus at the start of the year was on building community and connection among English and French students.

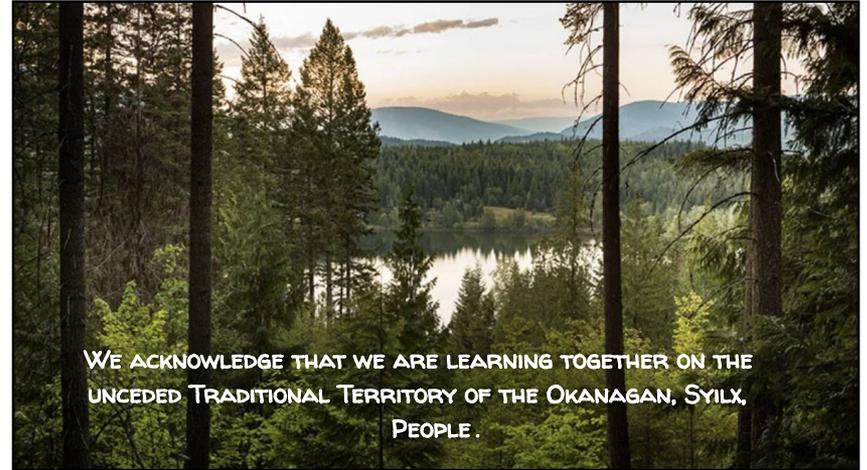
## 8. Action Items

- Tara: Investigate Munch-a-Lunch convenience fee option.
- Tara: Revisit teacher Lane Hardy's 3D printer funding request (clarify technology issue).
- Jamie: Set up Rafflebox 50/50 draw (launch Nov 12).
- Jamie: Upload PAC meeting minutes to Google Drive.

***Meeting adjourned at 8:38 PM***

***Next meeting: Tuesday, November 21, 2025 – 6:30 PM***

## SCHOOL LEARNING PRIORITIES UPDATE



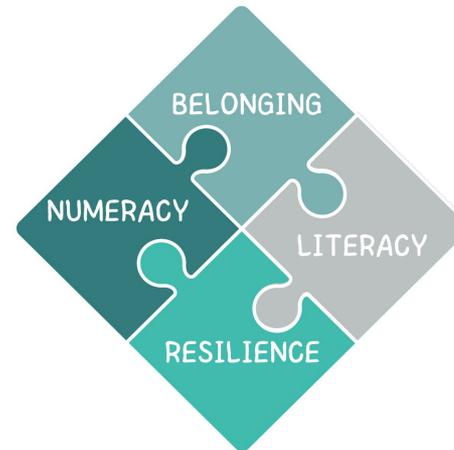
WE ACKNOWLEDGE THAT WE ARE LEARNING TOGETHER ON THE UNCEDED TRADITIONAL TERRITORY OF THE OKANAGAN, SYILX, PEOPLE.

### At École HS Grenda Middle School, we believe...

*Learning is a lifelong personal journey. It involves collaboration, risk-taking, reflection, and connection. Our goal is to foster curiosity, creativity, and personal growth in a safe, inclusive community both in school and on the land.*



### HMS Learning Priorities



*School learning priorities can be interconnected like puzzle pieces; each priority supports and enhances the others, creating a coherent and comprehensive educational experience.*

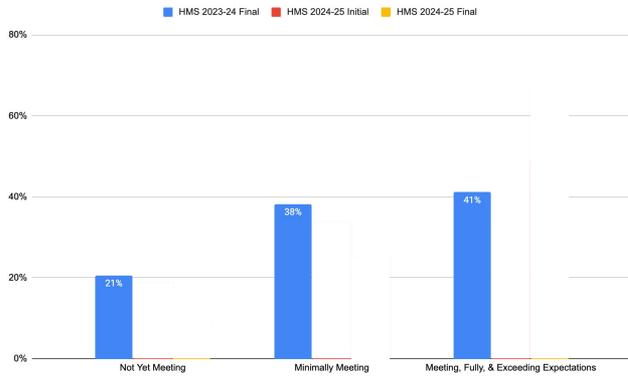
**Belonging:** Strengthen each learner's sense of well-being, identity and community.

**Resilience:** Build each learner's confidence to take risks, welcome challenge, and confront obstacles in their learning.

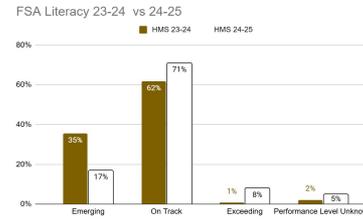
**Numeracy:** Develop each learner's numerical thinking to explore, analyze, and understand problems in fluent and flexible ways.

**Literacy:** Develop each learner's critical thinking of diverse content, fostering deeper understanding and the ability to form and communicate their own perspectives.

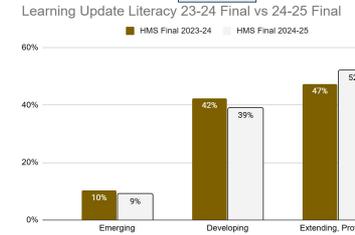
# School Wide Write Results



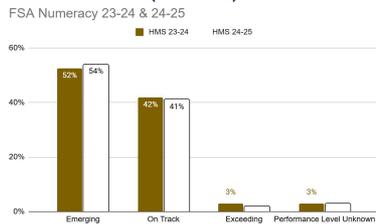
## FSA Literacy



## Learning Updates Literacy



## FSA Numeracy



## Learning Updates Numeracy

